KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Home Assignment for

Diploma in Library and Information Science

2023-2024

- Home assignments are to be submitted on or before 31st March, 2024 at respective study centres.
- Assignments are required to be written in your own language and own handwriting. Copying in total from the learning material will carry less score.

N.B. The learners will have to collect receipt after submitting the assignment with the signature and seal of the collector of study centre and will have to keep with him/her till the declaration of result.

Receipt

Received the assignment from Mr/Ms… ..... Registration number……of DLIS on… ..... 2023-2024.

Signature of collector with seal

Date:

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Home Assignment

Diploma in Library and Information Science

Paper 01: Library and Society

2023-24

Marks=50

A. Answer in Brief (within 50 words) (4×2=8)

Q1. What are the types of library based on mission?
Q2. What is an Automated Library?
Q3. What are the Five Laws of Library Science?
Q4. RRRLF.

B. Answer in Brief (within 75 words) (4×3=12)

Q1. Write the social criteria of information society.
Q2. Write a short note on JOCLAI.
Q3. Discuss the implications of fifth law of Library and Information Science.
Q4. Describe the Delivery of Books and Newspapers Act 1954.

C. Short Questions (within 150 words) (2×5=10)

Q1. Write a note on Library and Information Science (LIS) Research in India.
Q2. Write your views on 'Modern-Library' with proper illustrations.

D. Long Questions (within 300 words) (2×10=20)

Q1. Describe various contribution of Dr. S. R. Ranganathan towards the LIS profession.

Q2. What do you mean by 'Library Legislation'? Justify the importance of library legislation in the states of India. What is the present status of library legislation in India?

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Home Assignment

Diploma in Library and Information Science

Paper 02: Library Management

2023-24

Marks=50

A. Answer in Brief (within 50 words) (4×2=8)

B. Q1. Accession Register.

Q2. *Haines* book selection theory.

Q3. Call Number.

Q4. Digitization.

C. Answer in Brief (within 75 words) (4×3=12)

Q1. Discuss the functions of Library Committee.

Q2. Write a short note on Stock Verification.

Q3. Write a short note on Shelf Rectification.

Q4. "Library is a growing organism". Discuss.

D. Short Questions (within 150 words) (2×5=10)

Q1. Write a note on Budgeting Methods.

Q2. Define classification. Mention the name of different classification scheme.

E. Long Questions (within 300 words) (2×10=20)

Q1. Describe the print material preservation and conservation techniques. Q2. Write a note on duties and responsibilities of a librarian.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Home Assignment

Diploma in Library and Information Science

Paper 03: Library and Information Services

2023-24

Marks=50

A. Answer in Brief (within 50 words) (4×2=8)

Q1. Define Information.

Q2. Write two types of information sources.

Q3. Write two types of information services.

Q4. Define Extension Services.

B. Answer in Brief (within 75 words) (4×3=12)

Q1. Write a note on card catalogue.

Q2. Write a note on primary and secondary source of information.

Q3.Write a note on Selective Dissemination of Information (SDI).

Q4. Write a note on DDC 22nd Edition.

C. Short Questions (within 150 words) (2×5=10)

Q1. Find out the reasons behind information explosion.

Q2. Write a note on geographical source of information.

D. Classify the following title (5×2=10)

Q1. Academic Library

Q2. Mritunjay

Q3. Ahomar Din

Q4. Handbook of sociology

Q5. The Bible

E. Catalogue the following title Marks: 1Q×10=10

F. Research
Methods
By
Ram Ahuja
Jaipur, Rawat Publication
2001

Other information: Class No. 001.42; Accession Number: 8175, Pages: 454 p. Size: 18 cm, ISBN: 8170336546.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Home Assignment

Diploma in Library and Information Science

Paper 04: Computer Applications in Library

2023-2024

Marks=50

A. Answer in Brief (within 50 words) (4×2=8)

Q1. Computer
Q2. Software
Q3. OCLC
Q4. MARC 21

B. Answer in Brief (within 75 words) (4×3=12)

Q1. Retrospective conversion
Q2. OPAC; describe briefly.
Q3. 5th generation of computer.
Q4. Write a note search engine.

C. Short Questions (within 150 words) (2×5=10)

Q1. Write note on Dspace, Koha and SOUL 2.0.
Q2. Discuss the functions and activities of INFLIBNET Centre.

D. Long Questions (within 300 words) (2×10=20)

Q1. "Software selection process is a very serious job"- Discuss the statement with reference to different criteria of software selection for a library.
Q2. Define Library Automation. Write its need and purpose.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Diploma in Library and Information Science

Course: Apprenticeship Course and Report (DLIS-05)

2023-2024

Total Marks: 100

As a learner of DLIS programme you should undergo an apprenticeship course of not less than 15 full days (or minimum of 100 hours) at any University Library/College Library / Public Library (District Library or Sub Divisional Library) whose collection is not less than 10 thousand volumes of reading materials. Please forward the following two pages to the Librarian of the institutes where you want to take the apprenticeship course.

To,
The Librarian
…….
…….

Sub: Practising Apprenticeship Course at Your Institute

Sir/Madam,

I have the honour to inform you that the bearer of this letter is a learner of the Diploma in Library and Information Science programme at Krishna Kanta Handiqui State Open University, Assam. As part of the Diploma programme, each student has to undergo an apprenticeship course of not less than 15 full days (or minimum of 100 hours) at any University Library/College Library / Public Library (District Library or Sub Divisional Library) whose collection is not less than 10 thousand volumes of reading materials. So, I appreciate your help in the form of extending the facilities to the learner to complete this course at your library. During this period, you can generously use the time and effort of the learner to carry out your library work. The general objective of this course is to provide a practical experience of the library activities such as accessioning, classification, cataloguing, stacking of books, and library circulation to the learners. So, please make sure that the learner gets sufficient experience in the above mentioned areas. Please note that your participation is completely voluntary and if you decide to associate with us then at the end of the apprenticeship course you are to provide a feedback to the university regarding the performance of the learner. The feedback form should be sent in sealed envelope with the signature of the Librarian / Librarian i/c and stamp (seal) of the Library / Institute directly to Deputy **Registrar (Exam), Examination Branch, Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Near Bodoland Guest House, Guwahati-781022, Assam**.

If you have any query or concerns or need any additional clarification and information about this apprenticeship course of study, please contact the undersigned. We hope to respond to your query as soon as possible.

Thanking you in anticipation.

Yours sincerely,



Assistant Professor
Krishna Kanta Handiqui State
Open University

Programme Coordinator

Contact: 9864192840

Feedback Form for Apprenticeship Course and Report (DLIS-05) of

Programme Diploma in Library and Information Science (DLIS)

Part 1: To be filled by the learner

Name of the Learner:

Enrolment No of the Learner:

Mobile Number of the Learner:

Email Id of the Learner (not mandatory):

Name of the Study Centre:

Part 2: To be filled by the Librarian / Librarian i/c

Total Number of Hours the Learner Worked in the Library:

Overall marks of the Learner on the basis of his/her Knowledge of the subject in carrying out the task assigned to him/her and working capabilities (between 1-100 marks):

Signature of the Librarian / Librarian i/c:

Name of the Librarian / Librarian i/c:

Mobile Number of the Librarian / Librarian i/c:

Email ID of the Librarian / Librarian i/c:

Seal (stamp) of the Library / Institute:

Date:

Note: This form should be sent directly to ***Deputy Registrar (Exam), Examination Branch, Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Near Bodoland Guest House, Guwahati-781022, Assam.***