KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Maniram Dewan School of Management

HOME ASSIGNMENT FOR BACHELOR OF BUSINESS ADMINISTRATION

FIRST SEMESTER, JULY 2023

N.B: The learners will have to collect receipt after submitting the assignment with the signature and seal of the collector of study centre and will have to keep with him/her till the declaration of result.

✂.....

Receipt

Received the assignment from Mr/Ms.....Enrollment number……of1st Semester, 2023 BBA on .....2023/2024.

Date: **Signature of collector with seal**

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

(Maniram Dewan School of Management)

Home Assignment
BBA 1st Semester, 2023

DSC1/DSM1: Principles of Management and Organisational Behaviour

Total Marks: 50

Assignments are required to be written in your own language, copying in to from the learning material will carry less score.

Last Date of Submission: 10 January 2023

A. Answer the following questions: 4x10=40 Marks

Q1. How do different theories of motivation, such as Maslow's hierarchy of needs and Theory X and Theory Y, provide insights into understanding and managing human behavior in organizations?

Q2. Explain line and staff organisation with their merits and demerits

Q3. Define the concept of planning. Discuss the process of planning.

Q4. Describe the three leadership styles i.e. Autocratic, Democratic, and Free-rein also briefly explain when is it appropriate to use each style?

B: Answerthe following 10 marks

Q5. Do you think recycling is an important community service? Discuss briefly, how recycling can improve our global environment.

Assignment Guidelines

The following are some important guidelines for writing your assignment responses:

- Make sure that you have answered all the questions of an assignment before you submit it in the study center. Incomplete assignments shall bring you poor grades, or non-submission of assignments in time may lead to withholding of results.
- Answer the questions of the assignment as directed after a careful study of the Units available in the SLMs.
- Be precise in your response. Keep the word limit of the assignments in mind.
- You should ***not send printed articles*** as your answers for assignments, nor should you reproduce the text of the SLMs verbatim. Write assignments in your ***own words and in your own handwriting*.** Type assignment responses are **never allowed**.
- The assignments should be written on an A4 size sheet or a foolscap size blank paper.
- Assignments should only be written in blue or black ink.
- **The assignments should have a first page/cover page. The first page/cover page should have the following details:**

  Programme Name:----------

  Name: ..... **Enrolment Number:** .....

  Course Title: ..... **Study Centre Code:** .....

  Date of Submission: ..... **Phone No and Email id:** .....
- Ensure that you keep a copy of the assignment responses with yourself. You might need them in case you have to re-submit the assignment due to some unforeseen circumstances.
- While submitting the assignment, don't forget to collect the receipt.