No. of Printed Pages—2

13 (CE)

[17-HDGKACRM-M1]

MCA 1st Semester Exam., 2017

COMMUNICATIVE ENGLISH

(MCA 04)

Full Marks : 80

Time : 3 hours

The figures in the margin indicate full marks for the questions

1. Answer any *five* from the following questions (each within *50* words) : 2×5=10

(a) Do you think that communication is unique to human beings?

(b) Write two sentences using a 'verb' that can be combined with different prepositions.

(c) Explain the term 'syllabication' with examples.

(d) State the importance of 'oral communication'.

(e) What is the difference between scanning and skimming as reading skills?

(f) Mention with examples the two major categories of cohesion.

2. Answer any *three* from the following questions (each within *150* words) : 4×3=12

(a) Write a short note on the evolution of communication.

(b) What are voice-clarity determinants? Explain with examples.

(c) What are modifiers? Write on two types of mistake committed while using modifiers. 2+2=4

(d) Write short notes on any *two* of the following : 2×2=4

(i) Posture

(ii) Selective listening

(iii) Discursive paragraph

3. Answer any *three* from the following questions (each within *250* words) : 6×3=18

(a) Write a paragraph on any *one* of the following topics :

(i) Communication is an art

(ii) Too much exposure to the Internet is harmful to our children

(b) Explain the process of listening. Write a note on the factors which act as impediments to effective listening.

(c) Describe the characteristics of non-verbal communication.

(d) Write a précis of the following passage and add a suitable title to it :

Very closely associated with the beauty of the mountains are some special emotions which the highest and wildest peaks provoke. The companionship provided by climbing together is almost universally valued by the mountaineers. Lonely though the mountain peaks are, the teams of mountaineers who climb them find a unique kind of bond developing between them. The friendships established on the mountains are lasting and irreplaceable when you have walked the feather edge of danger with someone, when you have held his life at the end of a rope in your hand, and he has later held yours, you have an almost impregnable foundation for friendship. For the deepest friendships spring from sharing failure as well as success, danger as well as safety.

4. Answer any *four* from the following questions (each within *500* words) : 10×4=40

(a) What are speech sounds? Explain in detail with examples.

(b) What are the objectives of communication? Discuss each one of them in detail with suitable example.

(c) Explain in detail the SQ3R method. Provide some guidelines to improve reading skills.

(d) Describe the characteristics of a paragraph. Also explain the major cohesive devices with examples. 5+5=10

(e) What is the difference between minutes and agenda? Prepare the minutes of a meeting of the Board of Directors of the company in which you are an Executive Director.

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