KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Master Degree 4th Sem. Examination, 2015

Subject : Education

Paper Code : 110

Paper Name : Educational Management

Time: 3 hours Maximum marks: 80

The figures in the margin indicate full marks for the questions

1		Answer any five questions from the following (each within 50 words)	2×5=10
	a	What is administration?	
	b	What is the meaning of 'post-action-control'?	
	c	Explain the 'social-justice-model' of institutional planning.	
	d	Mention four objectives of staff development in an educational institution.	
	e	Suggest four important measures for improvement of supervisory practices.	
	f	Write four basic principles of educational planning.	
	g	What is TQM?	
2		Answer any three questions from the following (each within 100 words)	4×3=12
	a	Discuss about some important areas of educational management.	
	b	Enumerate the 'man-power-requirement' approach of educational planning.	
	c	Suggest some important measures for effective control in education.	
	d	What are the basic differences between a manufacturing organization and service organization.	
	e	Describe the organizational functions of a manager.	
3		Answer any three questions from the following (each within 250 words)	6×3=18
	a	Discuss about the nature of educational management.	
	b	Explain the important characteristics of educational planning.	
	c	What is the meaning of directing in management? Enumerate some basic principles of directing in educational management.	
	d	What are the objectives of institutional planning? Discuss.	
	e	Write a note on the skill of maintaining attention of student in class-room teaching.	
4		Answer any four questions from the following (each within 400-500 words)	10×4=40
	a	What are the difference between general management and educational management? Briefly describe the basic components or functions of educational management.	
	b	Explain briefly about different steps in control process. Do you think that control must be acceptable to all? Give reason for your answer.	
	c	Define institutional planning. Discuss about the essentials of institutional planning.	
	d	Explain the concept of time-management. What are the methods of managing time in class-room teaching.	
	e	Show your acquaintance with the concept of quality in education. Discuss about some essentials to maintain quality in education.	
	f	What is supervision in education? Describe supervision as leadership process.	