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**120 (PPA)/121 (CPA)**

**[ 21 HKPG4SO–21D ]**

**MA 4th Semester (Old) Exam., 2021**

# POLITICAL SCIENCE

**( Public Personnel Administration )**

**( Optional )**

[ MPS (S4) 15 ]

*Full Marks* : 80

*Time* : 3 hours

*The figures in the margin indicate full marks for the questions*

**1.** Answer any *five* from the following questions (each in around *50* words) : 2×5=10

*(a)* What is Personnel Management?

*(b)* Write the meaning of 'on-the-job training'.

*(c)* Mention any two disadvantages of direct recruitment.

*(d)* Mention any two ethical factors in Public Administration.

*(e)* Mention any two arguments in favour of the principle of seniority.

*(f)* Name any two institutions engaged in training of Civil Servants in India.

**2.** Answer any *three* from the following questions (each in around *150* words) : 4×3=12

*(a)* Mention any four challenges that hinder the delivery of services in personnel administration.

*(b)* Write briefly about the composition of the Public Service Commissions.

*(c)* Write about the four methods of determining merit practised by various countries today.

*(d)* Write about the principle of seniority as a determinant of promotion.

**3.** Answer any *three* from the following questions (each in around *250* words) : 6×3=18

*(a)* Explain the limitation of position classification.

*(b)* Write briefly about written examinations and oral examinations or interviews as types of public personnel tests for recruitment.

*(c)* Describe the reasons for or grounds on which an employee may be transferred.

*(d)* Examine the importance of integrity, transparency and accountability in public administration.

**4.** Answer any *four* from the following questions (each in around *500* words) : 10×4=40

*(a)* Mention any four objectives of training. Explain *(i)* formal and informal training and *(ii)* pre-entry and post-entry training.

*(b)* What is career advancement? Discuss the significance of effective career advancement.

*(c)* Discuss the role of public personnel administration in the modern State.

*(d)* Examine the issue of reservation in India in the recruitment and promotion process.

*(e)* Write about the issue of neutrality vs. commitment.

# POLITICAL SCIENCE

## ( Comparative Public Administration )

## ( Optional )

[ MPS (S4) 16 ]

*Full Marks* : 80

*Time* : 3 hours

*The figures in the margin indicate full marks for the questions*

**1.** Answer any *five* from the following questions (each in around *50* words) : 2×5=10

*(a)* Write the meanings of inter-instutional comparison and intra-national comparison with respect to comparative administrative studies.

*(b)* Write briefly about oral tests or interviews to assess the qualities of a candidate for recruitment.

*(c)* Mention any four limitations of legislative control over administration.

*(d)* Mention any four functions of the Whitley Councils.

*(e)* Mention any four advantages of zero-base budget approach.

*(f)* Mention any four objectives of Organization (O) and Management (M).

**2.** Answer any *three* from the following questions (each in around *150* words) : 4×3=12

*(a)* Write briefly about the Comparative Administrative Group (CAG).

*(b)* Write briefly about the functions of the Public Service Commissions.

*(c)* Write about the Appropriation Bill and Supplementary Grants.

*(d)* Write briefly about the 'Standards of Service Delivery' and 'Courtesy towards Citizens' as two important points with regard to the Citizen's Charter in the UK.

**3.** Answer any *three* from the following questions (each in around *250* words) : 6×3=18

*(a)* Explain briefly about the emergence of a comparative politics movement.

*(b)* Explain the significance of transparency in government and the Right to Information in the context of administrative reforms in India.

*(c)* Write briefly about Staff Councils of India.

*(d)* Explain the meaning of the merit system. Write about written examinations as a means of recruitment. 2+4=6

**4.** Answer any *four* from the following questions (each in around *500* words) : 10×4=40

*(a)* Discuss the powers and functions of the British Prime Minister.

*(b)* Write about the methods of Recruitment from within and Recruitment from outside or direct Recruitment.

*(c)* Exmaine the Right to strike with respect to India.

*(d)* Write about the execution of the budget in India. Explain the role of the Finance Ministry in India with regard to the financial administration of the country.

*(e)* Write a note on the Gorwala Report, 1951 and National Police Commission (1977–1981) as significant steps towards administrative reforms.

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