No. of Printed Pages—2

1124 (PDCIT)

[23 HKPD1SNP- 24M]

M.COM 1st Semester (NEP) Exam. 2023 (W)

M.COM (DSC/DSE)

(*Information Technology in Business*)

[CM, S1-04]

Full Marks : 70

Time : 3 hours

The figures in the right-hand margin indicate marks.

1. Answer any *five* out of following questions (each in about 400 words): $10 \times 5 = 50$

   (*a*) What is meant by the term 'E-Commerce' ? Discuss its business and commercial applications.

   (*b*) What is Libre Office ? What are its components ? Give a comparison with other office suites.

   (*c*) Explain the different components of Calc worksheet window. Discuss how users can navigate the interface.

   (*d*) How can Libre Office Calc's built-in tools for filtering, sorting and analyzing data be used to gain insights from large datasets ? Give example of how each tool can be used to manipulate data and extract specific information from a dataset.

   (*e*) Discuss Libre Office Base and its features. What are tables ? How to design tables in Base, and what are some of the options available for customizing their structure and property.

   (*f*) 'Internet has a number of applications'. Describe any two of them. Differentiate between ADSL Internet connection and Cable Internet connection.

(*g*) Explain the working of a Search Engine. Discuss Internet security and the different types of attacks.

(*h*) Explain Intellectual Property rights.

2. Answer any *four* out of the following questions (each in about 200 words): $5 \times 4 = 20$

(*a*) What is Find and Replace feature in Libre Office Writer ? Mention the steps to perform it.

(*b*) What are character styles in Writer, and how do they differ from paragraph styles ?

(*c*) Discuss the purpose of 'Crop' and 'Position' tabs in Picture Dialog box in Writer. What is the purpose of 'Wrap' tab in Image dialog box ?

(*d*) What are some of the most common built-in functions in Libre Office Calc, and how they can be used to perform common calculations on data ?

(*e*) Discuss the different types of views of Impress presentation.

(*f*) Discuss custom animation. Are slide transition effect and custom animation effect same ? Explain.