4. Answer *any four* from the following questions. 10×4 = 40
(each within 500 words)

(a) Discuss different functions of management.

(b) Discuss different steps involved in the planning process.

(c) Discuss the following types of organisational structure—

(i) Functional organisation. 5+5

(ii) Matrix organisation.

(d) What is departmentation? Discuss 'departmentation by product' and 'departmentation by territory'. 2+4+4

(e) Write short note on : 5+5

i) Budgetary control technique.

ii) Human relation role of supervisor.

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