No. of Printed Pages—3

4N (CAB)

[22-HKPD1SN-23A]

M.Com 1st Semester (New) Exam. 2022 (W)

(*Computer Application in Business*)

[PGCM S1-04]

Full Marks : 70/80

Time : 3 hours

The figures in the right-hand margin indicate marks.

[Learners admitted in and after 2020 need to answer only Q.No. 1 to Q.No. 4 (total 70 marks)]

1. Answer any *five* from the following questions (each in around 50 words) : $2 \times 5 = 10$

(*a*) State two features of RAM.

(*b*) What is meant by hypertext ?

(*c*) What is Clipboard ?

(*d*) List out the steps to be followed to insert three columns and three rows in MS-Excel worksheet.

(*e*) What is ALU ?

(*f*) Discuss the uses of MS-Excel.

2. Answer any *four* from the following (each in around 120 words) : $3 \times 4 = 12$

(*a*) Discuss the functions of operating system.

(*b*) Discuss the logic components of MS-Word.

(*c*) Discuss the uses of MS-Power Point.

(*d*) Differentiate between dynamic and static web pages.

(*e*) Write a short note on internet.

3. Answer any *four* from the following questions (each in around 250 words) : $6 \times 4 = 24$

(*a*) Discuss the application of computer in modern days.

(*b*) Discuss the process of creating a mail merge document.

(*c*) Discuss the process of creating charts in MS-Excel.

(*d*) Discuss the advantages and disadvantages of internet connection through cable connection.

(*e*) Write a note on internet security.

4. Answer any *three* from the following questions (each in around 300 words) : $8 \times 3 = 24$

(*a*) Discuss the application of Information Technology.

(*b*) What is secondary memory ? Discuss its characteristics. 2+6 = 8

(*c*) Discuss the different types of computer.

(*d*) Write short notes : 4+4 = 8

(i) Copyright

(ii) Patent

(Q. No. 5 is only for learners admitted before 2020)

5. Answer any *one* from the following questions (in around 350 words) : $10 \times 1 = 10$

(*a*) Discuss the different application software.

(*b*) Discuss the role of MIS in modern business management.
